

St. Michael's Roman Catholic Church

2018 Book of Reports

ANNUAL GENERAL MEETING

SUNDAY, MARCH 3rd, 2019

Following mass.



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**AGENDA FOR THE 2019 ST. MICHAEL'S ROMAN CATHOLIC CHURCH
ANNUAL GENERAL MEETING**

- 1. CALL TO ORDER**
- 2. OPENING PRAYER**
- 3. MOTION TO ACCEPT AGENDA AS PRESENTED**
- 4. MOTION TO ACCEPT MINUTES OF 2018 AGM MEETING.**
- 5. BOOK OF REPORTS PRESENTED**
 - A) PASTORAL REFLECTION**
 - B) ADMINISTRATIVE BOARD REPORT**
 - C) FINANCIAL/BOOKKEEPER REPORT**
 - D) LITURGY REPORT**
 - E) BUILDING AND RENOVATION REPORT**
 - F) CATECHISM REPORT**
 - G) CATHOLIC WOMENS LEAGUE REPORT**
 - H) CEMETERY REPORT**
- 6. DISCUSSION**
- 7. CLOSING PRAYER**
- 8. ADJOURNMENT**

PASTORAL REFLECTION

THEME: COLLABORATION

“For just as the body is one and has many members, and all the members of the body, though many, are one body, so it is with Christ; for the body does not consist of one member but of many. If the foot should say, “because I am not a hand, I do not belong to the body”, that would not that would not make it any less a part of the body. And if the ear should say, “because I am not an eye, I do not belong to the body, that would not make any less a part of the body” (1Cor. 12:12; 14-16).

My dear people of God, I wish to reflect with you today on the theme: ‘collaboration’, on this occasion of our AGM. Collaboration has become a house-hold name in many Dioceses and in civil establishments. Collaboration simply means working together to achieve a common goal. The question people have often asked is: can the people of God be team players? There is no doubt that team work is the secret of achieving a common goal. Jesus himself has shown the importance of working as a team in the ministry. When he began his ministry, his first step was to assemble twelve men, that is twelve disciples (Mt 4:18-22). With his team of twelve men he changed the world. The book of the Acts of the Apostles (16:25-27), tells us that Paul and Silas prayed and sang together. The result was that the Holy Spirit came down and the fetters which bound them, hands and feet were loosened up, prompting the jailer to attempt suicide as he thought that the prisoners had escaped. But Paul prevented him by calling out to him. This incident led to the conversion of the jailer and his entire house-hold. It was the work of collaboration. Collaboration is still the will and plan of God for the building up of his kingdom on the earth, the Church.

We reflect today whether we are favorably disposed to collaborate with one another as members of St Michael’s Catholic Church; whether we are ready to collaborate with our parish priest; whether we are ready as Christian community to collaborate with the Archdiocese. We reflect today also if there are still areas of conflict that need to be resolved. Dear friends in Christ, collaboration is in the very nature of God. It is a Trinitarian character without harm to personhood. The statement “let us create man in our own image and likeness” points to collaboration. This is what is expected of us as children of the same Divine Father and as members of St. Michael’s parish. Great challenges they say “require great team work and the quality most needed among team mates amid the pressure of a difficult challenge is collaboration”. I remain grateful to all of you, my dear parishioners for the work we have done so far. I thank all those who volunteer their time and effort, who instead of taking from the Church because of their services are rather giving back to the Church, all for the good of our parish. May the Good Lord reward each one of you abundantly with his riches in glory!

Fr. Sylvanus.

St. Michael's Roman Catholic Church – 2018 ADMINISTRATIVE BOARD REPORT

During 2018, Fr. Joe was bid a fond farewell as he decided to pursue his dream of becoming an army chaplain. We thank Fr. Joe for his dedication to the parishioners of St. Michael's.

We welcomed Fr. Sylvanus Omali in August. His leadership has been instrumental in the reestablishment of the administration board (Parish Financial Committee) and the Parish Pastoral Committee (PPC). Meetings began in late fall to rejuvenate and reestablish the PPC and the PFC. Thank you Fr. Sylvanus for your guidance and to the many who assisted in these endeavours. Both the PPC and the PFC are meeting on a regular basis.

I would like to acknowledge the work of the 2017 administration board and thank them for their endeavors – Tammy Burnham, Guy Delaurier, Ashley Bukowski, Rob Sitarz, Lucas Wazney, Gregg Zubricki, Jill Aggelopolous, Mary-Ellen Wayne, Mary-Ann Victoruk, Christine Fetterly and Garry Zinnick.

As well, an acknowledgment and thank you to Dave Verrier our Cemetery Chairperson, Nathan Wazney our bookkeeper, the catechists, members of the various committees and the many volunteers who provide their time and many talents to maintain St. Michael's as a truly vibrant and cohesive parish. I apologize if I have missed anyone.

Fundraising activities held in 2018 were very successful – Spaghetti Sweetheart Supper (February); Bud, Spud and Steak (May); Grey Cup Ticket Raffle (November) and the Co-op number (year-long). Thank you to the organizers, volunteers and the participants. Fundraising not only aids us financially, but some provided a means for our community to get together socially. Suggestions and volunteers to organize future fund raisers would be greatly appreciated!

The Seniors' Supper was held in April with guests from, not only St. Michael's, but also Sacred Heart, St. John Paul II and Immaculate Conception. It is our small way of recognizing our seniors and saying thank you. The evening was intergenerational with volunteers from the confirmation class. Our guests were truly delighted with the breath of fresh air that this group provided! A donation was made to the Cooks Creek Heritage Museum's Men's Club.

Finally, thank you to all our parish community for all that you do to make St. Michael's a great place to worship and grow spiritually. We look forward to your continued support.

God's Blessings,
Dorene Rosmus, Chairperson

St. Michael's Roman Catholic Church Minutes of the 2018 AGM
St Michael's Church Basement

Call to Order

Meeting called to order at 12:11.

Guy explained the plan moving forward; admin board is dissolved.

Liturgy

Guy asked if there were any questions – there were none.

Catechism

Dorene Rosmus – commented that the classes look they're going well

Evelyn – correction to report that there are 9 confirmation students, not 8. Also, an adult joining their class.

Cemetery

No comments from crowd.

Drainage concerns addressed.

Comment – original plan was to have cemetery completely enclosed with fencing. Lloyd Hader. Any plans for this in the future? Fence on east side constructed 2018?

Gary – haven't really discussed it yet, will follow up with Dave.

Financial

Add rectory sale information to the AGM report as addendum

Question on how accessible the \$27,500 investment is. Lucas said it's accessible to us, gaining interest at a rate of prime less 1.

Question on music books May Ellen Wayne. Mark said they will look into this in coming years.

CWL

Dishwasher donation came together from efforts from CWL and donations from Fellowship Sunday fund.

CWL discussed their prayer shawls

Building Committee

Bell tower remains top priority

Lloyd Hader – any plans for septic tank vs. septic field?

Square footage of land is a concern. Would be a sizable investment. Pumping costs have been greatly decreased with upgrades.

Shauna – under impression that when the \$10,000 was invested to upgrade to two-chamber tank and that field was no longer an option? Garry noted that contractor suggested tank and that field would be a cost of ~30,000

Question posed by Roger Ingram on stained glass windows in choir loft. Guy noted that we must get a professional to frame these for us (in process of getting quotes).

Shauna – two stained glass windows by altar not on renovation list?

Guy – three windows that are considered high priority – these will be highest priority once the others are framed.

Shauna noted that there is a time factor (they can crack at any time). Guy reiterated the priority list and the unknown cost of bell tower, will have to re-evaluate after done.

Arnie noted that building committee not very involved in decision making.

Guy noted that each committee will have their own budget in 2018 and can make decisions as they see fit. Power will be moved back to each committee for their respective roles.

Christine Fetterly – who makes decision when it comes time to writing cheque for bell tower and steeple? Guy noted the building committee will do leg work, Father Joe will ultimately decide.

Christine – how do other express their concerns to building committee. Guy said they can speak to someone on the committee or join the committee themselves.

Christine asked about safety committee – AED and CPR personnel

Some discussion about rectory sale and who was involved in the decision.

Darlene Ingram – asked if we can use investment to pay for large expenditures. Guy noted yes.

Lloyd Hadder commented that asking parishioners for more money to cover these expenses would work.

Frank Simard – comments about moving forward and leaving past behind.

Guy noted that in time we hope to have a Board that will lead us again.

Gerry Koreman – suggestion that announcement in bulletin made when next building committee meeting is.

Guy noted his email is in the bulletin, contact him for details.

Lorraine Compton – noted that when we didn't have a parish council in the past, things didn't work.

Some comments and discussion about explaining why board disbanded.

If anyone feels called to join the board, they can talk to Guy and/or Father Joe.

Gerry Koreman commented that having one Administration Board has caused some issues for us.

Frank motions to accept committee reports, Dorene Rosmus seconded. All in favor; reports accepted.

Adjourned at 1:37 pm.

ST. Michael's Roman Catholic Church – 2018 BOOKKEEPER REPORT

2018 proved to be a successful year for St Michael's Parish from a financial standpoint. Revenues were able to meet budgeted targets, which we will aim to continue to do so with your continued support in 2019. While the expenses did exceed our budget, this was driven by the repairs to the steeple and bell tower. These expenses, which came in around \$15,000, were paid for with funds in our Building Fund account. If we were to exclude this major expense, we were able to post a modest profit of \$2,518.

Despite the withdrawal of \$14,868 from our Building Fund in 2018, we also had contributed \$5,245.00 back in to the fund. At year end, our Building Fund has a balance of \$48,442.00.

Looking ahead to 2019, the various committees along with the new Board will aim to have a similar result as this past year. Each committee will continue to be fiscally responsible, seeking to do what is best for our Parish.

I would like to thank all our Parishioners for their support in 2018 and their continued support in 2019!

Nathan Wazney
Bookkeeper

ST. MICHAEL'S COOKS CREEK FINANCIAL REPORT

Income Categories	BUDGET 2019	ACTUAL 2018	BUDGET 2018	ACTUAL 2017	ACTUAL 2016
0400-1 Sunday Offerings	\$ 81,200.00	\$ 79,569.92	\$ 79,960.00	\$ 83,919.05	\$ 80,901.51
0400-2 Loose Change	\$ 3,500.00	3,104.13	3,000.00	3,254.66	2,700.25
0400-2 Special Collections	\$ 1,500.00	1,055.00	3,000.00	1,350.00	6,264.23
0400-4 Other Revenue	\$ -	4,711.16	-	50,248.42	
0500 Sacraments	\$ 1,000.00	1,700.00	1,000.00	800.00	1,700.00
0600-1 Individual	\$ 500.00	2,425.00	1,200.00	1,795.00	2,719.00
0600-2 Building Fund	\$ 5,000.00	5,245.36	6,500.00	5,540.72	8,307.00
0600-3 Special Memorial Fund	\$ -	-	-	-	-
0600-4 In-Kind	\$ -	1,987.00	-	-	6,660.00
0700-1 Fundraising	\$ 7,500.00	6,520.10	10,000.00	8,460.61	12,629.32
0700-2 Cemetery	\$ 5,000.00	7,720.00	4,500.00	2,490.00	4,675.00
0800A-1 Interest	\$ -	-	50.00	-	19.88
0800A-2 Rentals	\$ 1,000.00	1,050.00	1,000.00	300.00	7,260.00
0800A-3 Sales	\$ 1,000.00	2,178.08	1,000.00	1,830.32	1,375.80
0800A-5 Sunday School	\$ 500.00	355.00	450.00	875.00	410.00
0800A-6 Church Events	\$ -	275.00	400.00	-	380.00
0800B-3 Grants w as Diocese Recovery	\$ -	-	-	-	-
0800C-2 Missions, Garson/Oakbank	\$ 11,400.00	15,048.80	17,640.00	17,656.30	17,638.80
0800C-3 GST Recovered	\$ -	-	-	-	-
Total Income Categories	\$ 119,100.00	\$ 132,944.55	\$ 129,700.00	\$ 178,520.08	\$ 153,640.79
Expense Categories					
0900-1 Pastor & Curates	\$ 40,200.00	\$ 35,601.91	31,500.00	\$ 31,648.04	\$ 31,115.33
0900-2 Outside Priests	\$ 500.00	400.00	500.00	120.00	241.00
0900-3 Caretaker	\$ 2,400.00	2,400.00	2,400.00	2,400.00	2,200.00
0900-4 Other Salaries	\$ 4,300.00	3,907.51	5,000.00	3,387.50	4,535.01
1000-1 Travel	\$ 3,000.00	2,295.30	3,000.00	2,813.45	2,455.98
1000-2 CPP, EI, Income Tax	\$ -	7,945.70	13,500.00	13,382.52	13,407.24
1000-3 Retreats, Sessions	\$ 500.00	550.00	-	-	-
1000-4 Group Insurance	\$ 2,700.00	2,104.84	2,500.00	2,410.54	1,918.22
1100-1 Office Supplies	\$ 2,400.00	3,677.79	3,200.00	4,010.92	3,701.57
1100-2 Utilities	\$ 12,000.00	14,140.79	10,000.00	10,136.17	11,501.75
1100-4 Usual Maintenance	\$ 3,600.00	12,118.35	6,100.00	9,485.34	11,403.47
1100-5 Taxes, Property	\$ 1,000.00	339.50	1,700.00	1,652.40	2,252.53
1100-6 Insurance	\$ 5,500.00	5,004.00	5,500.00	4,602.39	5,259.00
1100-7 Cemetery Maintenance	\$ 4,200.00	-	3,000.00	1,919.67	456.54
1200-1 General Building Repairs	\$ 4,200.00	1,188.66	3,000.00	5,016.88	20,968.55
1200-2 Furniture	\$ -	2,944.83	-	208.88	1,132.50
1200-3 New Construction	\$ 3,600.00	16,751.10	5,000.00	4,892.25	27,365.03
1300-1 Church activities	\$ -	-	-	-	-
1300-2 Diocesan Assessment	\$ 16,000.00	17,133.81	16,500.00	17,798.35	17,296.56
1300-3 Clergy Pension Fund	\$ 3,200.00	3,426.77	3,300.00	3,559.68	3,459.30
1300-4 Tithe Individual & Special	\$ -	-	-	-	-
1300-6 Special Collection Payback	\$ 1,500.00	1,549.00	2,000.00	1,757.00	1,636.15
1400 Bank Charges	\$ 300.00	194.00	300.00	319.90	248.98
1500-1 Church Events	\$ 1,000.00	3,257.70	1,500.00	666.96	1,245.89
1600-1 Worship / 1600-3 Liturgy	\$ 2,000.00	3,216.97	2,200.00	1,178.69	2,719.53
1600-2 Catechetics	\$ 1,000.00	457.92	1,000.00	1,277.96	277.89
1600-5 Music Ministry	\$ 1,500.00	932.27	1,500.00	2,563.59	539.75
1600-7 Sacrastasnt	\$ 1,000.00	423.31	1,000.00	770.17	386.38
1600-6 GST (collectable)	\$ -	353.53	-	-	-
1700 Fundraising	\$ 1,500.00	2,978.67	4,500.00	4,054.02	4,106.84
Total Expense Categories	\$ 119,100.00	\$ 145,294.23	\$ 129,700.00	\$ 132,033.27	\$ 171,830.99
Month Income - Expenses	\$ -	\$ (12,349.68)	\$ -	\$ 46,486.81	\$ (18,190.20)
Transfer (to)/from Surplus account		\$ 14,868.00	\$ -		\$ -
Net After Transfers	\$ -	\$ 2,518.32			

THANK YOU FOR YOUR SUPPORT IN 2018!

St. Michael's Roman Catholic Church – 2018 LITURGY REPORT

I have been asked to prepare a report for 2018 and I want to begin by thanking the many people who work to make our liturgy meaningful.

The members and responsibilities of the Liturgy Committee from January 1 to beginning of April:

Father Joe Tran-Pastor

Sandra Wyrzykowski-Adult Altar Servers and advisor

Sonia Sanclemente-Sacristan (assisted by Ashley Bukowski) and music ministry

Michelle Zubricki-Youth Altar Servers

Evelyn Kotzer-Catechism

Mike Dobell-Youth Lectors, Ushers, Gift Bearers & Confirmation

Al Compton- Liturgy Committee Coordinator & Schedules for Lectors and Eucharistic Ministers

After I resigned, people continued to fulfil their individual responsibilities and Dorene Rosmus assumed the responsibility for scheduling. As a result, our parish continued to function for the remainder of 2018.

Sandra Wyrzykowski being a key person in the organization, and the delivery, of liturgy since 2009. On behalf of everyone, a huge thanks to Sandra for all her work.

Al Compton

St. Michael's Roman Catholic Church – 2018 BUILDING AND RENOVATION COMMITTEE REPORT

I want to express my appreciation to all our volunteers. We are all very proud of our church and we are committed to making sure we pass on this great asset to future generations. There have been quite a few changes in 2018 and we are planning to continue our efforts towards 2019.

One project we have been working on for several years is the remediation of the exterior of the church. This year we completed siding and painting of the bell tower. It was a very challenging endeavor getting a contractor who was willing to do the work (the elevations were about 100 ft) during the busy construction season.

The choir loft stained glass windows were re-installed this spring. It felt nice to see this valuable piece of art back in its place! We have several other projects to do with the stained-glass windows in the coming years.

We successfully obtained certification on the fire inspection. There are a few extra processes we need to follow and documents to maintain. The inspector commented on how great shape the building is considering the building's age.

The storage room beside the kitchen has been completed. We will be moving the freezer located in the furnace room there (beside the other freezer) as this is recommended from the fire inspector.

Spring cleaning went quite well, and we are preparing to do all over again in a few months! In closing, I want to thank all our volunteers for everything they have done. It is always a nice visit with the team while we are doing God's work! We are including our project list for your review. Thank you to everyone for your volunteer time and financial support!

Guy Delaurier
Building and Renovation Committee Chairperson

PLEASE NOTE THAT A DOCUMENT ENTITLED "*Church Renovation List 2019*" WILL BE ATTACHED TO THIS BOOK OF REPORTS.

St. Michael's Roman Catholic Church - 2018 CATECHISM COORDINATOR'S REPORT

Catechism Coordinator - Evelyn Kotzer

Teachers - Michelle Zubricki - K/1
Susan Kotello/Evelyn Kotzer - Grade 2
Melissa Duval - Grade 3/4
Odillia Hill - 5/6

Jan-Jun 2018
Enrollment - 33 total

Sacraments

Reconciliation - 13 March 2108 - 5 students from grade 2 class
First Communion - 3 June 2018 - 6 students from grade 2 class
Confirmation - 17 June 2018 - 10 total 9 from St. Michaels, 1 from another parish
Confirmation teacher - Mike Dobell
Confirmation Retreat Day - 9 June 2018 - in depth learning and activity day which includes the student and as many sponsors as possible to explore their faith and understand their new role in the church

Other Activities

Partnership Sundays - usually occurred once per month
Concept - students from all class were mixed together to form groups or teams. The older students in the class were provided the instructional readings and were encouraged to share the task of "teaching" the lesson to the younger students. The students were questioned on the teachings and then later those questions were used to challenge the teams to compete in fun activities. For example, mini sticks shooting at a hockey net. The student would be asked a question and with the right answer they won a chance to shoot on the net for points. Younger students were afforded hints by their teammates to ensure everyone had a chance to shoot. This encouraged learning, but also gave everyone the opportunity to participate.

Catechism Pre-registration - Completed through the month of May for the upcoming 2018/19 catechism year. It was successful and targeted families who were already in the program. It minimized administration for both catechism coordinator and the parents as parents only had to confirm their previous information and intent to enroll as opposed to filling out forms again.

Student Data Base Created - excel database that includes family info, student special needs, and a copy of Baptismal certificates. Baptismal certificates were being requested by parents every year, which can be difficult for parents to find through their archived files. This data base minimizes work required of parents and the parish once students complete a sacrament. This database is only accessed by the Catechism Coordinator to maintain privacy as it contains sensitive family and medical information of students. Note: For children not baptized at St. Michaels, a copy of their completed sacrament and baptism certificate was being sent to their parish of origin to ensure registration of their completed sacraments with their church of baptism.

July-December 2018
Enrollment - 17 total

Sacraments - preparation for Reconciliation and First Communion - 4 students

Other Activities

Partnership Sundays - same concept as above

Christmas Eve Children's Mass - Children enact the Nativity of Jesus - coordinated by Michelle Zubricki

Comments - there is a large disparity in enrollment between the Jan-Jun period and Jul-Dec period of the year. This large delta can be attributed to the following:

Program Completion - large class of 9 confirmation students completed the program and K/1 enrollment was low, only two new students

Parental Commitment - this is a non-confirmation year; therefore, parents do not feel the sense of obligation to commit to catechism if their children are not actively preparing for a sacrament

Loss of Families - one family moved out of the area while a couple other families do not live in the area but would attend mass and catechism at St. Michaels. As their children are growing, so are their activities and the distance is difficult for parents to meet the commitment of catechism.

St Michael's Catholic Women's League – 2018 PRESIDENT'S REPORT

In 2018, we are proud that our CWL membership remains strong with a total of 47 members. This year two of our members were presented with a commemorative 50-year pin. Congratulations!

On the spiritual aspect, we have members who bring communion to those who can't make it to Mass and others who simply visit shut-ins. When someone is ill, we give them a special hug by presenting them with a blessed prayer shawl. At the beginning of each meeting we read a special prayer for the recipients of these prayer shawls, and then once a month a Mass is offered for these recipients. During Lent, some members participated in the Stations of the Cross. The third Sunday of the month we took part in the Mass, serving as greeters, ushers, collectors and gift bearers.

This year the CWL National Convention was held in Winnipeg and in addition to volunteering at the opening and closing ceremonies, some of the members enjoyed an evening out at the 'Manitoba Nite'. Two of our members participated in the St. Boniface Cathedrale of Flowers event, which recognizes and honors the 100,000 pre-born babies who are victims to abortion each year in Canada. A 100,000 flags were placed on the grounds of the Cathedrale to represent each of these babies. The CWL are also involved in making people aware of political injustices and help influence government changes. This year the CWL brought forward a change that the Liberals quietly made to the rules of the Canada Summer Jobs program requiring applicants to sign an attestation agreeing with certain ideological positions held by the Liberal Party or be rejected for government funding. Letters were supplied to the parishioners to send to the government to voice their dissatisfaction with this attestation.

As a reminder of the importance to our church community, we presented gifts to the children who received their First Communion and Confirmation this year, as well as the altar servers. We pray that you always keep your faith strong.

We continue to provide support to our parish family through catering funeral luncheons and this year we catered 5 funerals. The CWL also work hard preparing and serving food for Heritage Days and St. Michael's Day. We had another successful year of fundraising and purchased a commercial Bunn coffee maker. Through our fundraising efforts we were able to support two students to attend school in Nigeria, and we also made donations to Chixchub Mission in Mexico and Sacred Heart Church in Pukatawagan. We provided a prize for our annual Bud and Spud, and we made donations to the Cook's Creek Heritage Museum, as well as the CCHM Men's group.

We do leave room for some fun. Twice a year we un-wind with a gathering of food and festivities and invite all the ladies of the church to attend. At this year's Christmas party, we asked ladies to bring items for the homeless and we collected enough items to distribute to three shelters.

In closing, I would like to sincerely thank all the women who are part of the CWL, who give so much of their time and talents to make all our events and fundraisers such a success! Thank you to the parishioners of this church, who support us in so many ways.

Respectfully submitted
Carmen Dudek, St. Michael's CWL President

St. Michael's Roman Catholic Church – 2018 CEMETERY REPORT

This year was a relatively dry year, so as expected the new drainage system we installed in the fall of 2017 worked perfectly. There was a lot of tree trimming last year and we look forward to the opportunity to burn the pile sometime soon...

We had:

1. 12 funerals this past year.
2. 3 casket funerals
3. 9 urn funerals.

We sold:

1. 6 cremation plots, and
2. 2 casket plots.

This year we will be developing a plan to increase the cremation plots in the cemetery.

Special thanks to the Kusmack Family for their donation of the bench for the cemetery. We will be looking at incorporating the bench into the new expansion plans.

As well I would like to pass on to the Parish the many complements I receive throughout the year on how beautiful our cemetery looks. This is not possible without the continued love and dedication you show your loved ones.

God Bless You All,

Dave Verrier