

# St. Michael's Church Funeral Information

## **The Family**

- Contacts the priest to arrange date & time of service. Please note: date and time to be confirmed after church and hall availability confirmed.
- Consults the priest for readings and readers
- If the service is live streamed, a picture with date of birth and death to be provided to Ron Burek at least 24 hours before the funeral.
- If there is a video tribute, the completed tribute is to be forwarded to Ron Burek at least 48 hours prior to the funeral.
- Determines and make arrangements for:
  - Music – St. Michael's choir or other
  - Hall rental if needed
  - Arranges luncheon – to contact CWL rep or other

## **The Priest**

- The priest will confirm with the family, the date and time for the funeral **after** consulting with the Funeral Coordinator to ensure availability of the church and hall (if required)
- Contacts the funeral coordinator as soon as possible with service information and to confirm date and time of service

## **The Parish Funeral Coordinator will:**

- Contact sacristan and others involved with the funeral mass
- Contact family and provide information and assistance as required for:
  - Contact information
  - Live streaming information and obtaining person to do live stream
  - Hall rentals
  - CWL Funeral Lunch

## **Contact numbers/email:**

- Fr. Louis – 204-444-2248 or 204-905-4664 (cell)
- Funeral Coordinator
  - Dorene Rosmus – 204-444-3193 or 204-391-4449 or [funerals@stmichaelsrc.com](mailto:funerals@stmichaelsrc.com)
- Cemetery – Dave Verrier – 204-444-5446 or [cemetery@stmichaelsrc.com](mailto:cemetery@stmichaelsrc.com)

## **Fees:**

- Priest - \$100 (payable to Fr. Louis)
- Church - \$200 (payable to St. Michael's RC Church)
- Live Streaming - \$50 plus \$25 if a flash drive of funeral is requested
- Hall – \$200 (payable to St. Michael's RC Church)
- CWL Luncheon – cost of food plus \$30 travel expense plus free will donation (payable to St. Michael's CWL)
- Cemetery Charges – please refer to cemetery contact for details
- Music Ministry – please refer to choir director or individual providing music